



# Renewing IVCC Items in SOAR



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### Library Website

• Begin by typing ivcc.edu/library/ into the search bar to go to the Jacobs Library Website.



### Library Website

• This is the Library's homepage. Click on the S.O.A.R. logo in the center of the screen to enter the library's online catalog.



#### S.O.A.R.

#### • Sign into S.O.A.R. by clicking 'Sign In'.

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#### S.O.A.R.

- Select 'IVCC Login'.
  - If you are logged into your student e-mail in another tab you will be auto logged in.
  - If you are not, then you will be prompted for how you wish to log in. Select IVCC Login and then enter your IVCC E-mail information.



#### **Renewing an Item**

 Next you will click on your name in the top right of the screen and choose "My Loans".



### **Renewing an Item**

• You can now click on renew next to the book you wish to renew. The new due date is shown.



## **Contact the library:**

#### Phone: 815-224-0306

Email: jacobs\_library@ivcc.edu

Chat: www.ivcc.edu/library

In-person: A-201, Oglesby Campus

